

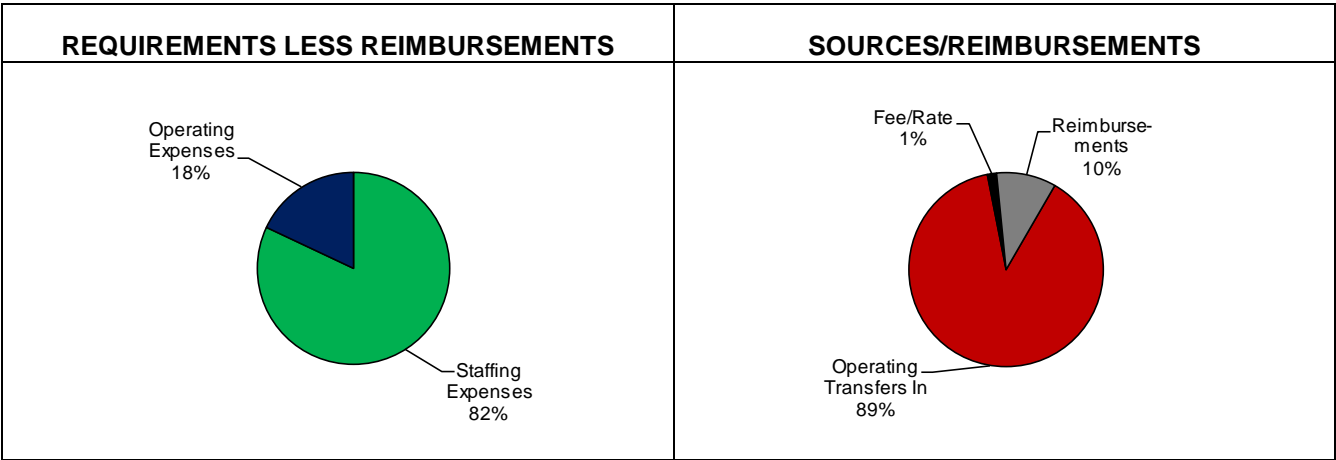
Operations

DESCRIPTION OF MAJOR SERVICES

Risk Management administers the County's self-insured workers' compensation, public liability, property conservation, safety and risk reduction programs and its insured programs. All programs are paid from self-insurance funds and financed by charging general fund and non-general fund departments, as well as Board-Governed Special Districts and County Service Areas. Each is billed for its specific coverage for the cost to pay losses under the self-insured programs and the cost of insurance for the insured programs.

Budget at a Glance	
Requirements Less Reimbursements	\$6,601,609
Sources/Reimbursements	\$6,601,782
Use of / (Contribution To) Net Position**	(\$173)
Total Staff	58

2015-16 RECOMMENDED BUDGET



** Contribution to Net Position appears as a negative number and increases Estimated Net Position Available.



ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Administration
DEPARTMENT: Risk Management
FUND: Risk Management General Operations

BUDGET UNIT: IBP RMG
FUNCTION: General
ACTIVITY: Other General

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
Requirements							
Staffing Expenses	5,118,796	5,078,130	5,228,966	5,021,257	5,464,773	5,413,805	(50,968)
Operating Expenses	1,323,224	1,547,328	1,347,222	1,066,245	1,089,653	1,187,804	98,151
Capital Expenditures	52,735	0	0	0	0	0	0
Total Exp Authority	6,494,755	6,625,458	6,576,188	6,087,502	6,554,426	6,601,609	47,183
Reimbursements	(634,025)	(621,566)	(628,623)	(649,082)	(649,082)	(651,633)	(2,551)
Total Appropriation	5,860,730	6,003,892	5,947,565	5,438,420	5,905,344	5,949,976	44,632
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	5,860,730	6,003,892	5,947,565	5,438,420	5,905,344	5,949,976	44,632
Sources							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	106,155	106,961	93,387	93,000	90,000	100,000	10,000
Other Revenue	(197,608)	(477,354)	(626,690)	30,000	30,000	30,173	173
Total Revenue	(91,453)	(370,393)	(533,303)	123,000	120,000	130,173	10,173
Operating Transfers In	5,920,689	6,183,948	6,227,438	5,785,344	5,785,344	5,819,976	34,632
Total Sources	5,829,236	5,813,555	5,694,135	5,908,344	5,905,344	5,950,149	44,805
Net Position							
Use of/ (Contribution to) Net Position**	31,494	190,337	253,430	(469,924)	0	(173)	(173)
Est. Net Position Available					0	470,097	470,097
Total Net Position					0	469,924	469,924
Budgeted Staffing*	61	58	59	57	57	58	1

*Data represents modified budgeted staffing

** Contribution to Net Position appears as a negative number and increases Estimated Net Position Available.

MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses make up the majority of the Department's expenditures within this budget unit for 2015-16. These expenses fund 58 budgeted positions and are necessary to administer the County's insurance programs.

Sources primarily include operating transfers in from the insurance funds which are financed through Board of Supervisor's approved premiums paid by departments, Board-Governed Special Districts, and County Service Areas.

BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$44,632 primarily due to increases in COWCAP and Information Services Department direct labor charges, which is offset by a decrease in transfers out. Sources are increasing by \$44,805 primarily due to an increase in operating transfers in from the insurance funds which also includes an increase in administrative fee revenue from the Emergency Medical Services Program.

ANALYSIS OF NET POSITION

For 2015-16 the Department's estimated Net Position Available of \$470,097 includes the estimated net position at the end of 2014-15 plus the anticipated contribution to net position in 2015-16. All services are provided on a cost-reimbursement basis from the insurance funds. In fiscal years where the result of operations contribute to net position in the operating budget, these funds are transferred back to the insurance funds which fund the operating budget.



2015-16 POSITION SUMMARY*

Division	2014-15 Modified Staffing	Adds	Deletes	Re-Orgs	2015-16 Recommended	Limited	Regular
Admin/Fiscal	12	0	0	0	12	0	12
Workers' Compensation	27	1	0	1	29	1	28
Liability	7	0	0	0	7	0	7
Risk Control	11	0	0	-1	10	0	10
Total	57	1	0	0	58	1	57

*Detailed classification listing available in Appendix D

STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$5.4 million fund 58 budgeted positions of which 57 are regular positions and 1 is a limited term position. Staffing changes for 2015-16 include the addition of a limited term Office Assistant II position. This position will support clerical staff during peaks in workload throughout the year to ensure various deadlines are met.

